**Following Up On BackOrders**

**Fillable BackOrders:**

POS -> Menu -> 5 (View Documents) -> Misc -> A (View Order Details) -> File -> Load View -> Fillable Back Orders 3 ->

**Open Orders:**

POS -> Menu -> 5 (View Documents) -> Misc -> A (View Order Details) -> File -> Load View -> Open Orders ->

**Store BackOrders:**

POS -> Menu -> 5 (View Documents) -> Misc -> A (View Order Details) -> File -> Load View -> Store Back Order ->

**Old BackOrders:**

POS -> Enter Customer # -> Yes -> Look at all orders and confirm they are still required